



Government of West Bengal

Government General Degree College Muragachha

Office of the Principal

MURAGACHHA, NAKASHIPARA, NADIA, PIN- 741154

Notice No. 66/23-24

Date:10-02-2024

NOTICE INVITING TENDER

NIT NO: **WB/DHE/GGDCM/NIT-2/2024-25**

Online E-Tender is invited by the Officer-in-Charge, **Government General Degree College Muragachha**, from reputed, registered and professional agencies having at least five years' experience in providing services related to gas pipeline installation and annual maintenance for the Year **2024-2025** of this College. Interested parties may follow the instructions as given below for submission of their tenders in online mode. Price should be quoted in INR currency inclusive of all taxes.

1.	Name of Work	Installation of Gas Pipe Line with 4 (four) Gas cylinders (including security deposit of the same) at the Chemistry Laboratory (ground floor).
2.	Name and Address of the Office	Government General Degree College Muragachha Vill. + P.O.- Muragachha, P.S – Nakashipara, Dist- Nadia- 741154, W.B.
3.	Company Eligible to submit Quotation	Reputed, resourceful, experienced & bona-fide Registered agencies having experience of Installation of Gas Pipe Line at least one Govt. College of West Bengal and one Central Govt. sponsored project/institution.
6.	Earnest Money (Online Payment Mode either through NEFT/RTGS OR NET BANKING as per Finance order No 3975F(y) Dated: 28/07/2016.)	Rs. 3000 (Rupees Three Thousand Only) (Online Payment Mode either through NEFT/RTGS OR NET BANKING as per Finance order No 3975F(y) Dated: 28/07/2016.)

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1. General Instructions:

In the event of e-tendering, intending bidder may download the tender documents from the Website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

2. Submission of bids:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel who is in the pay roll of the Company (having Authorization from the Company management) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language.

3. The eligibility criteria are given below:

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reason thereof.
2. The participating bidders are requested to quote their rate both in figures and in words.
3. Conditional/incomplete rates will not be accepted under any circumstances.
4. The articles should be delivered and installed to the ultimate destination at their own cost. No extra charge will be borne by the tender inviting authority.
5. Any item found to be damaged/defective should be replaced by the supplier/agency and for such replacement if there be any no charge will be borne by the tender inviting authority.
6. Fitness certificate/safety certificate must be produced from the competent authority.
7. Quotation documents are non-returnable.
8. GST-TDS will be deducted as per Government rules.
9. As per Government rules, income tax shall be deducted at source for payments against bills submitted.
10. The tender should be submitted in the pro forma enclosed herewith.
11. The violation of any of the conditions will entitle cancellation of the order.
12. Scan copy of form of Income Tax return for the last three financial year, GST Registration certificate, PAN No., Current Trade license, Current license of Home & Hill affairs Department, Govt. of West Bengal, P.Tax other related licenses and registration certificates, if any, and also credentials.
13. The tender inviting authority shall verify the abovementioned documents (In original) which are mandatory for the participation be for issuance of the work order.
14. The tenderers are to deposit the tender papers for individual items.
15. Payment of bills on its production will be made after successful completion of requisite services within reasonable time.
16. The tender bid will be out rightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of a tenderer is fabricated etc.

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4. **Payment of Rs. 3000/- as Earnest Money Deposit (EMD) will** be through Online Payment Mode either through NEFT/RTGS OR NETBANKING as per Finance order No: 3975F(y) Dated: 28/07/2016.

5. My Document (Non-Statutory Cover) containing as follows:

Sl No.	Category	Subcategory	Subcategory Description
1.	Certificates	Certificates	PAN Card of the Bidder GST Registration Certificate IT Return for last 3 Year Copy of P. Tax Registration Certificate & Latest Challan of deposit of P.Tax & Copy of P. Tax Enrolment Certificate, P. Tax Challan (current)
2.	Company/Firm Details	Company Details	Trade License (FY-23-24)
			Registration with Registrar of Companies
			Memorandum of Articles for Limited Companies.
3.	Credential	Credential 1	Copy of the order for similar nature of work within 3 years in Govt./PSU institutions. (Work order and Completion certificate required to upload by the bidder)
4.	Financial Information	Payment Certificate	PL & BS & Income Tax Returns submitted for the Assessment year 2021-22 .
			PL & BS & Income Tax Returns submitted for the Assessment year 2022-23 .
			PL & BS & Income Tax Returns submitted for the Assessment year 2023-24 .

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7. Disposal of Disputes: In case of any dispute, the College's decision will be treated as the final and conclusive. All legal actions are subject to Kolkata jurisdiction only.

8. Inspection: Before submitting the tender, the intending tenderers should thoroughly acquainted themselves with the proposed supply and installation by local inspection of site and make into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.

9. Discretion of the College:

- a. College may take decision about non-hiring of the said personnel even after selection of agents due to its fund constraints.
- b. College may seek documents from the bidder in addition to the scanned documents sent by them at the time of uploading technical bid for verification and evaluation of tender.
- c. College reserves the right to relax any clause as stated herein above for selection of responsive eventer.

10. Date and Time Schedule of the E-tender:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	13/02/2024
2	Documents download/sale start date (Online)	13/02/2024 AT 2.30 PM
5	Bid submission start date (Online)	13/02/2024 AT 2.30 PM
6	Documents download/sale end date (Online)	27/02/2024 AT 6.55 PM
7	Bid Submission closing (On line)	27/02/2024 AT 6.55 PM
8	Bid opening date for Technical Proposals (Online)	01/03/2024 AT 3.00 PM

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ANNEXURE-I

FURNISHING BASIC INFORMATION

(To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mail ID	
5	Trade License No. (Please enclose copy of Trade License)	
6	PAN (Please enclose copy of PAN Card)	
7	GST No. (Please enclose copy of GST)	
8	Do you have previous experience for similar nature of job. (Enclose Documents)	Yes/No (Please put tick mark)
9	Annual Turnover as per Audited P/LACCOUNTS& BALANCE SHEET	AY 2021-22: Rs..... AY 2022-23: Rs..... AY 2023-24: Rs..... Average Annual Turnover:

I hereby declare that the above in for mention is true and correct to the best of me Knowledge and belief. In case of any false/wrong/mis leading in formation, is hall be bound to take the decision taken by the College.

**Signature of the Bidder
(With Seal)**

